

MILCOMBE PARISH COUNCIL

TUESDAY 7 JANUARY 2025

Clerk & Responsible Financial Officer
Theresa Goss
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20 December 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 7 January 2025 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and David Rogers and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm – 8:05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm – 8:05pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:05pm – 8:10pm
4. **Minutes** - To approve the minutes of the meeting held on 5 November 2024. **(Attached)**
8:10pm – 8:15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 5 November 2024.
8:15pm – 8:20pm
6. **Chairman's Announcements**
 - Meeting with the County Council's Highways Engagement Team – Tuesday 26 November 2024
8:20pm – 8:25pm
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8:25pm – 8:35pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8:35pm – 8:45pm
9. **Village Matters**
- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
 - ii) Play Area – To discuss any matters relating to the play area and receive an update on the project for installation of CCTV and a new litter bin for the play area.
8:45pm – 8:55pm
10. **Planning**
- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
 - iii) Local Plan Consultation – To make comments on Cherwell District Council's consultation. The deadline is 14 February 2025.
 - iv) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
8:55pm – 9:05pm
11. **Parish Council Matters**
- i) Vacancies – To consider any applications for co-option onto the Parish Council.
9:05pm – 9:10pm
12. **Finance**
- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**
 - ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**
 - iii) Section 106 Funds – To discuss the Section 106 funds held at Oxfordshire County Council, which have been allocated to Bloxham. **(Report to follow)**
 - iv) Members' Allowances 2024/2025 – To consider the Report of the Independent Parish Remuneration Panel. **(Report to follow)**
9:10pm – 9:20pm
13. **Correspondence** - Items of correspondence will be circulated to members.
9:20pm – 9:25pm
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.
9:25pm
15. **Grass Cutting Contract** – To consider a quote for the grass cutting contract for 2025/2026. **(Quote to**

follow)

9:25pm – 9:30pm

16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 4 March 2025
- Tuesday 8 April 2025 (Annual Parish Meeting)
- Tuesday 6 May 2025

9:30pm

17. **Items for the Next Agenda**

9:30pm